



**TOWN COUNCIL
WATERTOWN, CONNECTICUT
TUESDAY, JANUARY 20, 2026
REGULAR MEETING – 7:00 P.M.**

AGENDA

**WATERTOWN TOWN HALL
TOWN COUNCIL CHAMBERS
61 ECHO LAKE RD.
WATERTOWN, CT 06795**

1. Call Meeting to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Participation.

The Town Council invites the public to speak under public participation. Please complete and provide a *Watertown Town Council Public Participation* Form if you wish to speak at the meeting. Copies are available on the Town's website or at the meeting. There is a time limit of three minutes per speaker.

5. Minutes.
 - a. January 5, 2025 – Regular Meeting
6. Chairman's Report
 - a. Correspondence
7. Staff Reports.
 - a. Town Manager
 - b. Finance Director
8. Subcommittees.
9. New Business.
 - a. Discussion regarding Waterbury's application of interest rates for water and sewer and updated service rates.

- b. Presentation regarding speed cameras installation in Watertown
 - c. Discussion and possible action on speed cameras in Watertown.
 - d. Consider appointments to boards and commission.
 - e. Consider an appropriation in the amount of \$83,409 from the Ineligible Construction Cost line item 214.50619.235.0000.9214 for final closeout of the State of Connecticut Polk School Elementary Project 153-0053EA.
 - f. Consider an appropriation from the General Fund in the amount of \$3,500 to be placed in the Watertown Dog Fund Donation Line Item 059.40836.460.0000.0000. Funds donated by Blasius Kia.
 - g. Considering modifications to part time wage schedule for Part Time Transfer Station Attendant and Seasonal Laborer.
 - h. Consider a resolution authorizing the payment of tax refunds.
10. Executive Session:
- a. Pending Litigation – Siemon Realty Company Tax Appeal.
11. New Business Continued:
- a. Consider settlement of Siemon Realty Company v. Town of Watertown Tax Appeal.
12. Adjournment.

**THIS MEETING WILL BE AN IN-PERSON MEETING AND WILL ALSO BE AVAILABLE
VIA ZOOM IN LISTEN ONLY MODE**

**A LINK WILL BE POSTED ON THE DAY OF THE MEETING
PLEASE SEE WWW.WATERTOWNCT.ORG UNDER THE CALENDAR OF MEETINGS**

FY 2026-2027
BUDGET REVIEW SESSIONS WITH FINANCE SUBCOMMITTEE
Watertown Town Hall Council Chambers

Wednesday, February 11, 2026 @ 7:00 PM

Library

Town Clerk

Elections

Economic Development

Probate

Town Manager

Town Council

Public Buildings

Fire Department

Town Council

Regular Meeting 01/20/2026

Item: Finance Subcommittee Report

Tuesday, February 17, 2026 @ 7:00 PM

Planning and Zoning, ZBA, Conservation

Building, Historic District

Fire Marshal

Emergency Management

Police, Animal Control, Communications

Tuesday, February 24, 2026 @ 7:00 PM

Water and Sewer

Monday, March 2, 2026 @ 7:00 PM

Recreation

Parks

Senior Center

Crestbrook Golf

Social Services

Finance Department

Health Services

Misc. Central Services

Misc. Non-Town

Employee Benefits

Debt. Service

Monday, March 16, 2026 @ 7:00 PM

Public Works

Engineering

Solid Waste

Monday, March 30, 2026 @ 7:00 PM

Board of Education

Monday, April 6, 2026 @ 7:00 PM

Finance Subcommittee Budget Review Session

Wednesday, April 14, 2026 @ 7:00 PM

Finance Subcommittee - Finalize Budget



**FY 2026-2027
BUDGET REVIEW SCHEDULE**

10/29/2025	Operating Budget Distributed to Town Departments and Agencies
12/3/2025	Capital Improvement Budget Due
12/9/2025	All Department and Agencies Budgets Due (Except Board of Ed)
2/4/2026	Capital Budget Submitted to Planning and Zoning
3/2/2026	Board of Education Budget Due to Town Council
4/14/2026	Town Council Final Review and Set Public Hearing Date
4/22/2026	Recommended Public Hearing Date
4/28/2026	Town Council Final Review and Approval of Budget to Send to Referendum
5/19/2026	Recommended Referendum Date




TOWN OF WATERTOWN CONNECT
OFFICE OF THE TOWN MANAGER

Watertown Town Hall • 61 Echo Lake Road • Water
Tel: 860.945.5255 • Fax: 860.945.4974 • www.watertownct.org

Town Council
Regular Meeting 01/20/2026
Item: Town Manager Report

MEMORANDUM

To: Watertown Water and Sewer Authority Members
From: Mark A. Raimo, Town Manager 
Date: January 14, 2026
Subject: **Request for Consideration: Temporary Budget Freeze
Fiscal Year 2025–2026**

Purpose

To maintain fiscal stability and support responsible financial management for the remainder of Fiscal Year 2025–2026, the Town Manager respectfully requests that the Watertown Water and Sewer Authority (“Authority”) consider authorizing a temporary budget freeze.

Requested Action

That the Watertown Water and Sewer Authority authorize a temporary freeze of its budget effective **January 21, 2026, through June 30, 2026**, during which discretionary and non-essential expenditures would be restricted and subject to additional approval. This measure would be temporary in nature and would not amend the Authority’s adopted budget or long-term financial policies.

Scope

The requested budget freeze would apply to all Authority departments, programs, and personnel, including operating, capital, and professional service expenditures, unless specifically identified as essential.

Expenditures

Essential Expenditures

The following expenditures would continue as necessary and within the adopted budget:

- Payroll and employee benefits
- Emergency repairs and response
- Operations required to maintain water and sewer service
- Expenditures required by law, regulation, contract, or debt obligation

Non-Essential Expenditures

All other expenditures—including discretionary purchases, non-urgent services, equipment, training, travel, and deferred maintenance—would be considered non-essential during this period.

Approval Process

If approved by the Authority, all non-essential expenditures during the freeze period would require prior written approval from either the Public Works Director or the Town Manager. Requests would be expected to demonstrate operational necessity and explain why the expenditure cannot reasonably be deferred until after June 30, 2026.

Oversight and Compliance

Department Heads and Managers would be responsible for ensuring compliance. The Finance function would be authorized to delay or deny payment of expenditures that do not align with the parameters established by the Authority.

Duration

This request applies to the period from **January 21, 2026, through June 30, 2026**, unless modified or rescinded by action of the Authority.



RESOLUTION

WATERTOWN WATER AND SEWER AUTHORITY TEMPORARY BUDGET FREEZE – FY 2025–2026

WHEREAS, it is the desire of the Watertown Water and Sewer Authority to support fiscal stability and responsible financial management for the payers and users of the Watertown Water and Sewer Authority;

NOW THEREFORE BE IT RESOLVED, that the Watertown Water and Sewer Authority hereby authorizes a temporary budget freeze effective January 21, 2026 and shall remain in effect through June 30, 2026 unless modified or rescinded by the Authority; and

FURTHER RESOLVED, that during this period all discretionary and non-essential expenditures shall be restricted and require prior written approval from either the Public Works Director or the Town Manager; and

FURTHER RESOLVED, that essential expenditures—including payroll and benefits, emergency repairs, operations necessary to maintain water and sewer service, and expenditures required by law, regulation, contract, or debt obligations shall continue within the adopted budget; and

FURTHER RESOLVED, that the Finance Director is authorized to delay or deny payment of expenditures not in compliance with this resolution.

At a meeting held on _____ the foregoing resolution was moved for adoption by _____ and seconded by _____.

Motion passed/failed.

Keith Franson, Secretary

James Sugden, Chair




TOWN OF WATERTOWN CONNECTICUT
OFFICE OF THE TOWN MANAGER

Watertown Town Hall • 61 Echo Lake Road • Watertown, CT 06196
Tel: 860.945.5255 • Fax: 860.945.4974 • www.watertown-ct.gov

Town Council
Regular Meeting 01/20/2026
Item: 9 (e)

MEMORANDUM

To: Town Council Members

From: Maria Guerra/Finance Director 

Date: January 15, 2026

Subject: Notification Regarding Unexpended Refund due to the State of Connecticut –
Polk Elementary School (Project Number 153-0053EA)

While working collaboratively with the Board of Education, the Town has been addressing the closure of open projects with the State of Connecticut. Polk Elementary School Project No. 153-0053EA is one such project that requires formal closeout.

After conducting research and confirming with multiple sources, including the State of Connecticut, regarding the attached refund for Project No. 153-0053EA, and after requesting an extension of the payment deadline, it has been confirmed that the Town of Watertown is required to remit the amount outlined below.

House Bill 6942 authorized a waiver of audit deficiencies identified in the Polk Elementary School project (153-0053 EA). The audit report issued on November 14, 2022, identified ineligible costs totaling \$261,657, which were waived under this legislation. However, the waiver does not apply to ineligible costs that were self-reported by the district on the final payment request form (ED049).

After applying the waiver to the audit-related deficiencies, the remaining balance due to the State is \$83,408. Please approve payment of \$83,408 from line item 214.50619.235.0000.9214 Ineligible Construction Cost.

Attached for reference are House Bill 6942, the audit report identifying the ineligible costs, and Form ED049.

Please let me know if you have any questions or need additional information.



CONNECTICUT Administrative Services

September 19, 2025

Lisa Fekete
Interim Superintendent of Schools
Watertown Public Schools
61 Echo Lake Road
Watertown, CT 06795

RE: Polk Elementary School, Project No. 153-0053 EA – Refund Due

Dear Superintendent, Fekete:

The Department of Administrative Services' Office of Grants Administration has revised the final reimbursement amount for the above-referenced project based on Public Act 23-205 Sec. 128. Based on the legislation and subsequent grant calculation, the final reimbursement amount to the LEA for this grant has been adjusted to \$4,947,269. Total payments made to your district for this project were \$5,030,678. As a result, a refund of the overpayment is due to the State to close out this project.

Final Grant Calculation	\$4,947,269
Total Payment Made to LEA	<u>\$5,030,678</u>
Overpayment (Refund Due to State)	\$83,409

The total refund amount of **\$83,409** should be made as soon as possible but no later than **December 19, 2025**. Please issue a check made payable to "Treasurer, State of Connecticut", and mail to:

Department of Administrative Services, Business Office
450 Columbus Boulevard, Suite 1101
Hartford, CT 06103
Attn: Accounts Receivable Unit

In addition, enclosed please find the Determination of Progress Payment (Form CF410) and Determination of State Grant Amortization (Form CF420) for this project. **These schedules should be shared with the appropriate town officials.**

The Determination of State Grant Amortization is provided for your records pursuant to § 10-283(a)(3)(A) of the Connecticut General Statutes that states in relevant part:

(3) (A) All final calculations completed by the Department of Administrative Services for school building projects shall include a computation of the state grant for the school building project amortized on a straight line basis over a twenty-year period for school building projects with costs equal to or greater than two million dollars and over a ten-year period for school building projects with costs less than two million dollars. Any town or regional school district which abandons, sells, leases, demolishes or otherwise redirects the use of such a school building project to other than a public school use during such amortization period shall refund to the state the unamortized balance of the state grant remaining as of the date the abandonment, sale, lease, demolition or redirection occurs. The amortization period for a project shall begin on the date the project was accepted as complete by the local or regional board of education. A town or regional school district required to make a refund to the state pursuant to this subdivision may request forgiveness of such refund if the building is redirected for public use.

Finally, please note the following:

- Records and documentation for this project no longer need to be retained for the Department of Administrative Services. However, the district should consult with the appropriate town officials regarding town record retention policies.

If you have any questions regarding the refund instructions or the calculation, please contact the Office of Grants Administration via email to: DAS.GrantsAdministration@ct.gov and include your Project Number in the email.

Sincerely,



Yadira Gonzalez
Director of Program Monitoring and Fiscal Review
Department of Administrative Services

cc: Marie Kashuba, Watertown Public Schools Business Manager
Maria Guerrer, Watertown Finance Director
Michelle Dixon, DAS Education Consultant
DAS Accounts Receivable Unit



Report ID: CTSSPMCALC3

State of Connecticut
Office of School Construction Grants and Review Payment Report - CF410Page No 2
Run Date 09/16/2025
Run Time 07:17:47 PM

DISTRICT NAME: TOWN OF WATERTOWN PROJECT TYPE: A,CV,EC,E,RN
 PROJECT NAME: Polk School FORM TYPE (CF400B): Audit
 PROJECT NUMBER: 18DASYC1510053RNV6 PAYMENT REQUEST PERIOD (ED046): 07/07/25
 PO NUMBER: PAYMENT REQUEST NO. (ED046): SCP0000881

A. DETERMINATION OF PROGRESS PAYMENT FUNDING FACTORS

1. ADJUSTED BASE STATE REIMBURSEMENT PERCENTAGE (CF400B, Item B5)	56.070%
2. LIMITED ELIGIBLE STATE REIMBURSEMENT PERCENTAGE (CF400B, Item B6)	28.035%
3. STATE REIMBURSEMENT PERCENTAGE FOR FULL DAY KINDERGARTEN OR K-3 CLASS SIZE REDUCTION (CF400B, Item B7)	0.000%
4. STATE REIMBURSEMENT PERCENTAGE FOR SCHOOL READINESS (CF400B, Item B8)	0.000%
5. LOCAL FUNDING FACTOR (CF400B, Item A2)	0.983890
6. SPACE STANDARD ADJUSTMENT FACTOR (CF400A, Item C2m)	0.917729
7. SITE ACQUISITION ADJUSTMENT FACTOR (CF400A, Item E2b)	0.000000
8. AUDITORIUM CAPACITY FACTOR (CF400A, Item F1c)	0.000000
9. ROOF REPLACEMENT FACTOR (CF400A, Item G - Col 5)	0.000000
10. FUNDING FACTOR FOR ROOFS 15 TO 19 YEARS (Item A1 x Item A5 x Item A6 x Item A9)	0.000000
11. FUNDING FACTOR FOR ARCHITECTURAL DESIGN, OTHER PROFESSIONAL FEES, CONSTRUCTION AND EQUIPMENT/FURNISHINGS (Item A1 x Item A5 x Item A6)	0.506281
12. FUNDING FACTOR FOR SITE ACQUISITION (Item A1 x Item A5 x Item A7)	0.000000
13. FUNDING FACTOR FOR FACILITY PURCHASE (Item A1 x Item A5)	0.551667
14. FUNDING FACTOR FOR OUTDOOR ATHLETIC FAC, NATATORIUM AND PERMANENT GYMNASIUM SEATING (Item A2 x Item A5 x Item A6)	0.253140
15. FUNDING FACTOR FOR AUDITORIUM SEATING (Item A2 x Item A5 x Item A6 x Item A8)	0.000000
16. FUNDING FACTOR FOR SCHOOL READINESS ((Item A1 + Item A4) x Item A5 x Item A6)	0.506281
17. FUNDING FACTOR FOR FULL DAY K/CLASS SIZE REDUCTION ((Item A1 + Item A3) x Item A5 x Item A6)	0.506281

B. DETERMINATION OF PROGRESS PAYMENTS (Item 1 does not equal AUDIT)

	(1) CUMULATIVE PROJECT EXPENDITURES THROUGH MONTH OF REQUEST (ED046, Col 3 + Col 4)	(2) PROGRESS PAYMENT FUNDING FACTOR (Item C, Applicable Item)	(3) UNADJUSTED MAXIMUM PROGRESS PAYMENT (Col 1 x Col 2)
1. ELIGIBLE EXPENDITURES			
a. ARCHITECTURAL DESIGN (Line 1)	950,528	0.506281	481,234
b. SITE ACQUISITION (Line 2)	0	0.000000	0
c. FACILITY PURCHASE (Line 3)	0	0.551667	0
d. OTHER PROFESSIONAL FEES (Line 4)	305,823	0.506281	154,832
e. CONSTRUCTION (Line 5)	7,906,241	0.506281	4,002,779
f. SCHOOL READINESS (Line 6)	0	0.506281	0
g. FULL DAY K/CLASS-SIZE REDUCTION (Line 7)	0	0.506281	0
h. EQUIPMENT/FURNISHINGS (Line 8)	609,196	0.506281	308,424
i. ROOF 15 TO 19 YEARS COSTS (Line 9)	0	0.000000	0
j. ELIGIBLE SUBTOTAL (Sum of Items B1a thru B1i)	9,771,788		4,947,269
2. LIMITED ELIGIBLE EXPENDITURES			
a. OUTDOOR ATHLETIC FACILITIES (Line 11)	0	0.253140	0
b. NATATORIUM (Line 12)	0	0.253140	0
c. AUDITORIUM SEATING AREA (Line 13)	0	0.000000	0
d. GYMNASIUM SEATING AREA (Line 14)	0	0.253140	0
e. LIMITED ELIGIBLE SUBTOTAL (Sum of Items B2a thru B2d)	0		0
3. TOTAL MAXIMUM UNADJUSTED PROGRESS PAYMENT ((Item B1j - Item B2e, Col 3) x (CF400B, Item I4))			4,403,069
4. TOTAL MAXIMUM ADJUSTED PROGRESS PAYMENT (Lower of (CF400B, Item I5) or Item B3)			4,403,069
5a. PROGRESS PAYMENT DUE (Greater of 0 or Item B4 - (CF400B, Item I1))			0
5b. PROGRESS OVER PAYMENTS (Lower of 0 or Item B4 - (CF400B, Item I1))			-627,609

C. DETERMINATION FINAL PAYMENT BASED ON AUDIT

1. FINAL PAYMENT (If Item 1 equals AUDIT then Item 3 - Item 2, or else N/A)	-83,408
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Report ID: CTSSPMCALCS

State of Connecticut
Amortization Report - CF420

Page No 2
Run Date 09/16/2025
Run Time 07:19:52 PM

Date Printed 9/16/2025 Project Type Standard Program
Contract ID 18DASYC1530053RNVE District Name TOWN OF WATERTOWN
Form Type Audit School Name Polk School

- 1. Does 10-283(a) (3) apply? Y
- 2. Eligible Costs (400B, Item G2, Col. 3) 8,823,382
- 3. Amortization Period in Years (If Item 2 is less than \$2,000,000 then 10, or else 20) 20
- 4. Date Local or Regional Board of Education Accepted Project as Completed 12/19/2012
- 5. Eligible Grant (400B, Item I2) 4,947,270
- 6. Annual Amortization Value (If item 1 equals No then N/A, or else Item 5 / Item 3) 247,364
- 7. Actual Amortization if Building is Abandoned, Sold, Leased, Demolished or Redirected Before Annual Amortization Date

1 Years Building Completed	2 Annual Amortization Date	3 Actual Amortization
0	12/19/2012	4,947,270
1	12/19/2013	4,699,906
2	12/19/2014	4,452,542
3	12/19/2015	4,205,178
4	12/19/2016	3,957,814
5	12/19/2017	3,710,450
6	12/19/2018	3,463,086
7	12/19/2019	3,215,722
8	12/19/2020	2,968,358
9	12/19/2021	2,720,994
10	12/19/2022	2,473,630
11	12/19/2023	2,226,266
12	12/19/2024	1,978,902
13	12/19/2025	1,731,538
14	12/19/2026	1,484,174
15	12/19/2027	1,236,810
16	12/19/2028	989,446
17	12/19/2029	742,082
18	12/19/2030	494,718
19	12/19/2031	247,354
20	12/19/2032	0

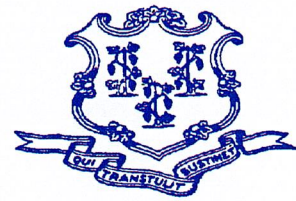
House Bill No. 6942

statutes, as amended by this act, or any regulation adopted by the State Board of Education or the Department of Administrative Services pursuant to said section concerning the calculation of grants using the state standard space specifications, Goodwin University shall be exempt from the state standard space specifications for the purpose of the calculation of the grant for the interdistrict magnet facility and alteration project at Goodwin University Industry 5.0 Magnet Technical High School on the East Hartford Campus.

Sec. 138. (*Effective from passage*) The Commissioner of Administrative Services shall waive any audit deficiencies for the town of Watertown related to costs associated with the projects at Judson Elementary School (Project Number 153-0052 RNV/E).

Sec. 139. (*Effective from passage*) The Commissioner of Administrative Services shall waive any audit deficiencies for the town of Watertown related to costs associated with the projects at Polk Elementary School (Project Number 153-0053 EA).

Sec. 140. (*Effective July 1, 2023*) Notwithstanding the provisions of subdivision (76) of section 12-81 of the general statutes, any person otherwise eligible for a 2022 grand list exemption pursuant to said subdivision in the town of Berlin, except that such person failed to file the required statement within the time period prescribed, shall be regarded as having filed such statement in a timely manner if such person files such statement not later than thirty days after the effective date of this section and pays the late filing fee pursuant to section 12-81k of the general statutes. Upon confirmation of the receipt of such fee and verification of the exemption eligibility of such property, the assessor shall approve the exemption for such property. If taxes, interest or penalties have been paid on the property for which such exemption is approved, the town of Berlin shall reimburse such person in an amount equal to the amount by which such taxes, interest and penalties exceed any taxes payable if the statement had been filed in a timely



AUDIT OF SCHOOL CONSTRUCTION GRANT

Watertown
Polk School
Project Number 153-0053 EA

Audit Report

*Prepared By
Department of Administrative Services
November 14, 2022*

PART 1 - PURPOSE AND SCOPE OF AUDIT

Background

Chapter 173 of the Connecticut General Statutes (CGS) provides the authority under which school construction grants are governed. This chapter also defines the roles of the State Department of Administrative Services, (DAS) and the State Department of Education (SDE).

The Office of School Construction Grants and Review (OSCGR) is responsible for the implementation of the provisions of C.G.S. Chapter 173. Their role includes reviewing architectural plans to ensure compliance with applicable codes, determining general eligibility of costs, assisting districts in the grant application process, reviewing project data, budget projections, etc.

Purpose of Audit

To ensure that State funds associated with the school construction grants for the Polk School – Project No.153-0053 EA were expended in accordance with applicable statutes, regulations, and other grant requirements.

Scope of Audit

We have conducted an audit of project expenditures and other data used in the grant calculation dated April 11, 2018. The grant commitment notification as authorized by the General Assembly June 12, 2008.

Our examination included reviewing on a test basis, supporting documentation for expenditures and project data including contractors' final invoices and detail of charges, project specifications, change order logs, bond issue documentation, BSF file data and other relevant information. In addition, our audit included reasonability testing of reported ineligible and limited eligible items.

The audit was performed in accordance with generally accepted government auditing standards as issued by the Comptroller General of the United States and includes such tests of the accounting records and such other tests as were considered necessary under the circumstances.

PART 2 - SUMMARY STATEMENT

As further detailed in Part 3 — Findings and Recommendations of this report, the audit recommends that the DAS make the following revisions to the LEA reported project line items as summarized in the Table below:

SUMMARY OF AUDIT ADJUSTMENTS POLK SCHOOL – PROJECT NO.153-0053 EA

ITEM DESCRIPTION	PER LEA	PER AUDIT	AUDIT ADJUSTMENT AMOUNT	GRANT IMPACT	FINDING #
Ineligible Cost	\$80,910	\$342,567	\$261,657	Negative	1

The reimbursement rate for this project is **56.07%**.

SUMMARY OF GRANT PAYMENTS AND ESTIMATED BALANCE DUE LEA/SDE POLK SCHOOL – PROJECT NO.153-0053 EA

ITEM DESCRIPTION	PER AUDIT
Estimated Grant Calculation	\$4,333,319
Progress Payments to Date	\$5,030,678
Estimated Balance Due from LEA	(\$697,359)

The project is being paid under the “Progress Payment System” and, as noted above, grants payments made to the LEA amount to **\$5,030,678**. Based on our audit, the estimated grant amount for this project is **\$4,333,319**. As a result, the LEA owes a balance of approximately **\$697,359**.

PART 3 – FINDINGS AND RECOMMENDATIONS

Polk School – Project No.153-0053 EA

FINDING NUMBER 1 – Ineligible Costs

The LEA reported ineligible costs of **\$80,910**. Our audit revealed the LEA under-reported ineligible costs as detailed below:

**SUMMARY OF INELIGIBLE COSTS AND AUDIT ADJUSTMENTS
POLK SCHOOL – PROJECT NO.153-0053 EA**

ITEM DESCRIPTION	PER LEA	PER AUDIT	AUDIT ADJUSTMENT AMOUNT	EXPLANATORY NOTE
Ineligible Costs	\$70,438	\$601,127	\$239,081	A
A/E Ineligible Cost	\$10,472	\$33,049	\$22,577	B
Total	\$80,910	\$342,567	\$261,657	

Explanatory Notes

- A. Missing Bid Documentation O & G INDUSTRIES INC \$32,090.00, GOVCONNECTION INC \$86,078.42, BLUM SHAPIRO & CO. P C \$12,604.79, CIVIL STRATEGIES, LLC \$16,760.00, LFR Environmental Mgmt. & Cons \$22,647.32, and JOHN SHAW \$68,900 are ineligible for grant payment
- B. The audit identified \$33,049 of additional ineligible architectural and engineer fees.

RECOMMENDATION

We recommend that all items contained in Finding Number 1 above be deemed ineligible and that the ineligible costs be increased by **\$261,657** from **\$80,910** to **\$342,567**.

This adjustment will have a negative grant impact.

We would like to thank Tom DiStasio, Frank J. Nardelli, Robert Scannell, Lisa Cattaneo and Eva Jacquette for their assistance during the course of the audit.

Final Grant Application for a School Construction Project			
District Name:		Watertown Public Schools	
Facility Name & Address:		Polk School, 435 Buckingham Street, Oakville, CT	
State Project Number:		153-0053	
FINAL PROJECT FINANCING		ELIGIBLE COSTS	
General Fund/Bonding		Architectural Design	\$ 950,528
General Fund - Progress Payment	\$ 5,030,678	Site Acquisition	\$ -
General Fund - Other	\$ -	Facility Purchase	\$ -
Current Bonds/Notes (*Complete Bonds Issued schedule on pg. 2)	\$ 4,663,294	Other professional fees	\$ 305,823
Future Bonds/Notes	\$ -	Construction (Fully eligible)	\$ 7,906,241
Sub-Total (General Fund/Bonding)	\$ 9,693,972	Bonus area - School Readiness	\$ -
Other Funding		Bonus area - Full day K/Class size reduction	\$ -
Rebates	\$ 35,787	Equipment/Furnishings	\$ 609,196
Insurance Proceeds		Eligible Sub-Total	\$ 9,771,788
Federal/Other State Grants		LIMITED ELIGIBLE COSTS	
Other Financing (Describe)	\$ 122,939	Outdoor Athletic Facilities & Tennis Courts	\$ -
Interest		Natorium	\$ -
Sub-Total Other Funding	\$ 158,726	Eligible auditorium seating area (complete back side)	\$ -
TOTAL FINAL PROJECT FINANCING	\$ 9,852,698 **	Eligible gymnasium seating	\$ -
ELIGIBLE AUDITORIUM SEATING AREA COSTS COMPUTATION		Limited Eligible Sub-Total	\$ -
a1 Total sqft of auditorium	0	INELIGIBLE COSTS	
a2 Sqft of seating area	0	Ineligible site acquisition	\$ -
a3 Total construction cost of auditorium (excluding seats and installation)	\$ -	Ineligible facility purchase	\$ -
a4 Construction cost of seating area ((a2 / a1) x c)	\$ -	Ineligible Construction Costs	\$ 80,910
a5 Costs of seats and installation (not included in a4)	\$ -	Ineligible Bonus Area - School Readiness	\$ -
a6 Eligible Auditorium Seating Area Costs (a4 +a5)	\$ -	Ineligible bonus area - Full day K/Class size reduction	\$ -
		Unauthorized cost increase	\$ -
		Contingency	\$ -
		Other - (Describe)	\$ -
		Ineligible Sub-Total	\$ 80,910
Auditorium Seating Capacity	N/A	Total Final Project Costs**	\$ 9,852,698
** Note: "Total Final Project Financing" must agree with "Total Final Project Costs."			

Final Grant Application for a School Construction Project

District Name:	Watertown Public Schools
Facility Name & Address:	Polk School, 435 Buckingham Street, Oakville, CT
State Project Number:	153-0053

Detail for Bonds Issued

Bonds or Notes: (by issue date)

9/25/2007	\$	1,000,000
1/29/2008	\$	2,000,000
4/1/2009	\$	1,663,294

Total Bonds Issued* \$ 4,663,294

** Note: "Total Bonds Issued" must agree with "Current Bonds/Notes" on page 1.

Certifications

The Board of Education approves as complete and accepts the school building project herein identified for public school purposes and certifies that:

- a. The project has been accepted by the architect and construction management firms;
- b. All change orders for this project have been approved by the State Department of Education;
- c. The grant received for this project does not represent a duplication of funding and that funds received do not exceed 100% of the total cost of the project;
- d. All bills for the project have been paid or funds to pay such bills are deposited in a separate escrow account;
- e. The total sum noted in this application was expended for the school building project herein described;
- f. Application is hereby made under provisions of Chapter 173 of the Connecticut General Statutes as amended for payment of the school building project grant due based on the completion of the project described herein; and
- g. All the statements contained in this application are true and correct to the best of my knowledge and belief.

Superintendent (Type or print)	Signature	Date
--------------------------------	-----------	------

All legislative and regulatory requirements, including C.G.S. Sections 10-287(b) and 49-41, have been met in the awarding of contracts for this school building project.

Name of Applicants Attorney	Signature	Date
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WATERTOWN POLICE DEPARTMENT
195 FRENCH STREET
WATERTOWN, CT 06795
860-945-5200



Joshua N. Bernegger
Chief of Police

Renee Dominguez
Deputy Chief

Town Council
Regular Meeting 01/20/2026
Item: 9 (f)

MANAGEMENT MEMO

TO: Maria Guerrero, Finance Director
FROM: Chief Joshua Bernegger *JB HQ1*
CC: Megan Guiliano; Lisa Zambero
DATE: January 2, 2026
SUBJECT: Check From Blasius Kia in the Amount of \$3,500

Maria:

We received a donation from Blasius Kia in the amount of \$3,500, check number 17602, to be applied toward the "Dog Fund Donations".

Therefore, I am requesting to have the \$3,500 check be appropriated into our Watertown Dog Fund Donations, 059-40836-460-0000-0000.

Thank you.

Part Time, Seasonal and Temporary Employees Wage Schedule					16.94
Classification	Job Category	Wage Scale	Requirement	Minimum Wage +	@ 1/1/2026
Custodians					
Police Dept. Custodian	Part Time Permanent		Light manual labor capabilities	\$5.25	\$22.19
Senior Center Custodian	Part Time Permanent		Light manual labor capabilities	\$3.25	\$20.19
Town Hall Custodian	Part Time Permanent		Light manual labor capabilities	\$3.25	\$20.19
Veterans Park Custodian	Part Time Permanent		Light manual labor capabilities	\$3.25	\$20.19
Seasonal Employees - Laborer, MEO, Transfer Station					
Laborer - PW and Parks**	Part Time Seasonal	Entry	Light manual labor capabilities	\$1.00	\$17.94
Laborer - PW and Parks**	Part Time Seasonal	Year 2	Light manual labor capabilities	\$2.00	\$18.94
Laborer - PW and Parks**	Part Time Seasonal	Year 3	Light manual labor capabilities	\$3.00	\$19.94
Equipment Operator	Part Time Per Diem		CDL Previous MEO Level Exp.	9.75*	\$26.69
Transfer Station Attendant	Part Time Permanent	Up to 3 years	Connecticut Landfill and Transfer Station Operator certification.	\$5.00	\$21.94
Transfer Station Attendant	Part Time Permanent	After 3 Years	Connecticut Landfill and Transfer Station Operator certification.	\$7.00	\$23.94
Park and Recreation Staff					
Asst. Camp Director*	Part Time Seasonal		Certified Teacher	\$3.75	\$20.69
Asst. Camp Director*	Part Time Seasonal		Non-Certified Staff*	\$1.75	\$18.69
Basketball - Hall Supervisors	Part Time Seasonal	Entry	Good organizational skills	\$0.25	\$17.19
Basketball - Hall Supervisors	Part Time Seasonal	Year 3	Good organizational skills	\$1.75	\$18.69
Basketball - Time Keepers	Part Time Seasonal	Entry	Knowledge of game regulations	\$0.00	\$16.94
Basketball - Time Keepers	Part Time Seasonal	Year 3	Knowledge of game regulations	\$0.25	\$17.19
Basketball Coordinator	Part Time Seasonal	Entry	Good organizational skills	\$2.00	\$18.94
Basketball Coordinator	Part Time Seasonal	Year 3	Good organizational skills	\$3.75	\$20.69
Basketball Coordinator Bantam	Part Time Seasonal	Entry	Good organizational skills	\$1.75	\$18.69
Basketball Coordinator Bantam	Part Time Seasonal	Year 3	Good organizational skills	\$2.25	\$19.19
Basketball Ref	Part Time Seasonal	Entry	Thorough knowledge of game	\$0.00	\$16.94
Basketball Ref	Part Time Seasonal	Year 3	Thorough knowledge of game	\$0.25	\$17.19
Basketball Certified Ref	Part Time Seasonal		Certified Referee	\$3.75	\$20.69
Camp Counselor*	Part Time Seasonal	Entry Level	Good organizational and communications skills	\$0.00	\$16.94
Camp Counselor*	Part Time Seasonal	Year 2	Good organizational and communications skills	\$0.25	\$17.19
Crestbrook Park Starter/Ranger	Part Time Seasonal	Entry	Min age 18-knowledge of game	\$0.00	\$16.94
Crestbrook Park Starter/Ranger	Part Time Seasonal	Year 2	Min age 18-knowledge of game	\$0.50	\$17.44
Golf Course Seasonal Maint.**	Part Time Seasonal	Year 1	Min age 18	\$1.00	\$17.94
Golf Course Seasonal Maint.**	Part Time Seasonal	Year 2	Min age 18	\$2.00	\$18.94
Golf Course Seasonal Maint.**	Part Time Seasonal	Year 5 +	Min age 18	\$5.00	\$21.94
Skilled Laborer**	Part Time Seasonal	Year 1	Previous Skilled Labor Positon	\$3.00	\$19.94
Skilled Laborer**	Part Time Seasonal	Year 3	Previous Skilled Labor Positon	\$4.00	\$20.94
Skilled Laborer**	Part Time Seasonal	Year 5+	Previous Skilled Labor Positon	\$5.00	\$21.94
Lifeguard**	Part Time Seasonal	Entry Level	Certified Lifeguard	\$1.00	\$17.94
Lifeguard**	Part Time Seasonal	Year 2	Certified Lifeguard	\$1.50	\$18.44
Lifeguard**	Part Time Seasonal	Year 5+		\$2.50	\$19.44
Mini-Bus Drivers (FASC)***	Part Time Permanent	Hire-6 Mos.	Commerical Driver's License	\$5.00	\$21.94
Mini-Bus Drivers (FASC)***	Part Time Permanent	6-12 Mos.	Commerical Driver's License	\$5.50	\$22.44
Mini-Bus Drivers (FASC)***	Part Time Permanent	After 12 Mos.	Commerical Driver's License	\$6.00	\$22.94
Rec Specialist/Special Events/Prog. Coordinator	Part Time Temporary	Entry	Specialized Instructor	\$1.75-\$15.00	\$18.69-\$31.94
Rec/Aquatic Supervisor*	Part Time Seasonal	Entry	4 Yr College Degree	\$4.75	\$21.69
Rec/Aquatic Supervisor*	Part Time Seasonal		+5 years - 4 Yr College Degree - WSI*	\$8.75	\$25.69
Swim Team Coach*	Part Time Seasonal		Aquatic Coaches Training	\$5.75	\$22.69
Swim Team Coach - Head*	Part Time Seasonal		Aquatic Coaches Training	\$12.50	\$29.44
Swim Team Coach - Asst. Head (Asst.)	Part Time Seasonal		Aquatic Coaches Training	\$11.75	\$28.69
Swim Team Student Coach*	Part Time Seasonal		Aquatic Coaches Training	\$0.25	\$17.19
Crossing Guards					
Crossing Guards	Part Time Seasonal	Entry	Good agility, hearing and able to stand more than 30 min	\$3.50	\$20.44
Crossing Guards	Part Time Seasonal	Year 2	Good agility, hearing and able to stand more than 30 min	\$3.65	\$20.59
Office Staff and Interns					
College Intern	Part Time Seasonal		Pursing Degree in Related field	\$1.75	\$18.69
Office Clerk	Part Time Temporary	Entry	Office Skills	\$0.00	\$16.94
Office Clerk	Part Time Temporary	Year 2	Office Skills	\$0.50	\$17.44
*FIRST RESPONDERS: Must be current in CPR, First Aid, AED and other requirements determined by OSHA.					
Approved by TC 3/1/2013					

Part Time, Seasonal and Temporary Employees Wage Schedule

16.94

Classification	Job Category	Wage Scale	Requirement	Minimum Wage +	@ 1/1/2026
Approved w changes TC 7/20/2020					
Approved with Changes 12/6/2021*					
Approved with Changes 04/18/2022**					
Approved Change 9/5/2023 Eff. 9/11/2023					



RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Sections *Refunds of Excess Payment*:

WHEREAS, per State Statute, the Tax Collector shall, after examination of such application, refer the same, with recommendations thereon, to the Town Council, and shall certify to the amount of refund, if any, to which the applicant is entitled.

WHEREAS, Upon receipt of such application and certification, the Town Council shall draw an order upon the Finance Department in favor of such applicant for the amount of refund so certified.

NOW THEREFORE BE IT RESOLVED that the Town Council authorizes a request that the Finance Department shall issue the payments for the certified refunds.

Dated at Watertown, Connecticut this 20th day of January, 2026.

Jonathan Ramsay, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on January 20, 2026, the foregoing resolution was moved for adoption by Councilman/Councilwoman _____.
The motion was supported by Councilman/Councilwoman _____.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council



ACTION TAKEN BY THE TOWN COUNCIL: Refund Property Taxes, Interest and Fees of \$ _____

At a regular meeting of the Town Council held on _____

refunds were authorized to the below applicants.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Reason	Tax	Int	Fee	Refund
2024-03-0057046	JOHNSON JEREMI	375 WOODBURY RD	WATERTOWN, CT 06795	2023/5UJCY8C07P9P64965	Sec. 12-128 Refund of Tax Erroneously Collected fr Veterans & Relatives.	928.57	-	-	928.57
2024-01-0004849	LUPO ELECTRIC LLC	56A ECHO LAKE RD	WATERTOWN, CT 06795	51 DEPOT ST	Sec. 12-129 Refund of Excess payments - DUPLICATE PAYMENT	1,751.63	-	-	1,751.63
2024-03-0068910	SPAZIANTE JOSEPH C	166 CHERRY AVE	WATERTOWN, CT 06795	2018/5IBTB4H3JL025083	Sec. 12-129 Refund of Excess Payments - ACCOUNT PRORATED	313.98	-	-	313.98
2024-03-0069962	TOYOTA LEASE TRUST	525 FELLOWSHIP RD S	MT LAUREL, NJ 08054-3415	2022/JTEAMDE0NJ060300	Sec. 12-129 Refund of Excess Payments - ACCOUNT PRORATED	397.73	-	-	397.73
2023-03-0071139	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2021/3VV0B7AX4MM024756	Sec. 12-129 Refund of Excess Payments - ACCOUNT PRORATED	230.65	-	-	230.65
2023-03-0071143	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2021/WA1DECF33M1047216	Sec. 12-129 Refund of Excess Payments - ACCOUNT PRORATED	204.80	-	-	204.80
2023-03-0071173	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 60048-4460	2021/WA1LJAF79MD015089	Sec. 12-129 Refund of Excess Payments - ACCOUNT PRORATED	418.03	-	-	418.03
						4,245.39	-	-	4,245.39

Susan King, Clerk of the Town Council

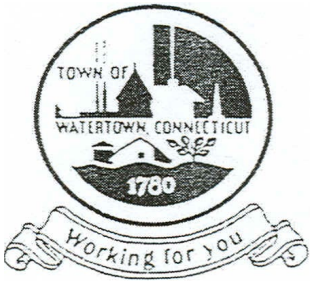
TOWN OF WATERTOWN

DEPARTMENTAL REPORTS

Building
Fire Department
Parks, Recreation, Senior/Social Services
Police Department
Town Clerk

*Prepared for the:
Tuesday, January 20, 2026
Town Council Meeting*





TOWN OF WATERTOWN CONNECTICUT

Building Inspector's Office
61 Echo Lake Rd.
Watertown, Connecticut 06795
Tel: 860-945-5264 Fax: 860-945-2704

January 14, 2026

To: Mark Raimo

From: Jeffrey Biolo Building Official

RE: Department Activities: December 2025

The Building Department issued 112 permits during December 2025.

Building permits-	27
Electrical permit-	40
HVAC permits-	15
New construction-	3
Plumbing permits-	15
Roofing permits-	11
Demolition-	1

The total fee cost generated is \$58,105.60.

The net value of the permit projects is \$3,867,010.05.

There are many projects in town that the Building Department is currently involved in.

These projects include: The demolition of a dilapidated building at 169 Main St.
The demolition of a building at 1465 Main St. (Philson Building)
Ongoing subdivision, Turnberry Estates, on Pondview Dr.

Fire Dept. Monthly Town Council Reporting January 20, 2026

Incident Reponses 01/01/2025 to 12/31/2025 – **2925** (down **221** from 2024)

Total incidents December - **261**

Total medical incidents December-**164** (total 01/01/25 to 12/31/25 **2071**, (down **226** from 2024)

Total fire incidents December - **97** (total 01/01/25 to 12/31/25 **854**, (up **5** from 2024)

Mutual Aid requests December- **2**

Structure fires December – **(1)** 278 Mount Fair Dr

(total structure fires 01/01/25 to 12/31/25 **15**, (down **1** from 2024)

MVA w/ Injury December- **17**

Total Vol. Asso. Membership to date – **76** - There are no new applicants at this time

Total members on Leave - **8** (5 Medical - 2 Personal -1 Military)

Total Active Membership - **68**

Total Apparatus drivers - **31**

Total Vol. EMRs **16**

Total Vol. EMTs **29**

Total Vol. Paramedic **3**

Fire Junior Corp. **3**-- 0 new application received

The Fire Dept. continues to sponsor monthly Red Cross Blood Drives, next date is 01/16/2026

The Watertown Fire Dept. continued during 2025 to provide residents with emergency responses of 70.8% medical calls and 29.2% fire - misc. calls

The Fire Dept. on 12/07/2025 hosted the Annual Breakfast with Santa for the members families

The vehicle fleet is in good shape, 62.3 % of the FY 25-26 vehicle Maint. budget has been spent.

The Fire Department association had the annual dinner meeting and elections on January 06 2026, with the results of elections attached.

Wishing everyone a Healthy & Prosperous New Year

Respectfully, Chief David Bromley



WATERTOWN POLICE DEPARTMENT
195 FRENCH STREET
WATERTOWN, CT 06795
860-945-5200



Joshua N. Bernegger
Chief of Police

Renee Dominguez
Deputy Chief

TO: Town Manager Mark Raimo
Watertown Town Council
Watertown Police Commission

FROM: Joshua Bernegger, Chief of Police

DATE: 14 January 2026

RE: January 2026 Chief's Report

- 1) The Watertown Police Department has one sworn vacancy, due to Officer Gakidis' resignation. An entry level candidate will be sworn in by the Town Clerk on Friday, January 23rd at 0900 hrs at the police department. She will be attending the New Haven Police Academy, which starts on Monday, January 26th. The academy lasts approximately 6 months.
- 2) A conditional offer has been given to a second entry level police officer applicant, intended to fill the upcoming retirement of Sgt. Jay DeMarest. A background investigation is underway.
- 3) Two (2) current police officers are on light duty assignment due to off-duty injuries.
- 4) A second candidate for the vacant position of communications supervisor has been given a conditional offer of employment, and a background investigation is underway.
- 5) The Town is in discussions with the White Collar Union to make the Assistant Animal Control Officer a full-time position, following four (4) unsuccessful attempts to fill the vacancy.
- 6) The Town of Watertown Radio Communications Upgrade Project continues as scheduled. Construction at the new tower sites on Judd Farm Road and Black Rock Dam has been completed. The Dispatch radio consoles are being upgraded this month, with the first of three (3) consoles being installed on 1/14/26. Once all dispatcher are trained on the new consoles, the remaining two consoles will be upgraded.
- 7) An adult and youth citizens police academy were being planned for February/March 2026. Unfortunately, there was not enough interest in the adult academy and it has been canceled. The youth academy will likely continue.
- 8) The Department has received the new Animal Control van. It is currently being outfitted with a radio and mobile data terminal, as well as receiving graphics. It should be in service in the coming weeks.



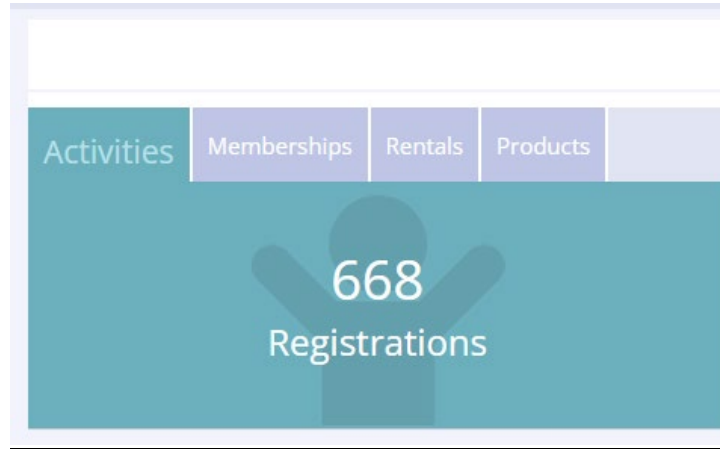
WATERTOWN, CONNECTICUT

PARKS, RECREATION, SENIOR, & SOCIAL SERVICES

61 ECHO LAKE ROAD WATERTOWN, CONNECTICUT 06795-2629
MAIN OFFICE (860) 945- 5246 FAX (860) 945- 4734



December 2025 MONTHLY REPORT



Myrec 12/01/2025-12/31/2025

Recreation:

- The Watertown Recreation Swim Team won their first two dual meets of the season.
- Several Fall/Winter programs are winding down, including Gym Time, Sewing Classes, Slime Time, Enjoy a Night Out, Be Merry, and Craft With Me at Buddha Bistro.
- There are currently 42 programs running through the Parks & Recreation Department.
- Star Fish Swim Club has started up again, and both coaches and swimmers are excited to be back in the pool. The swimmers continue to improve daily, and the instructors are doing a great job.
- Youth Basketball practices have begun. We have 5 travel teams and 26 in-town teams, with games scheduled to start in January. Over 350 children are registered to play.
- Our annual Special Citizens Christmas Party, co-sponsored by the UNICO Club and Watertown Recreation, was held on Friday, December 5th. Approximately 120 attendees participated. The food was great, and everyone had a wonderful time.
- Cookies & Milk with Santa was held on Saturday, December 6th and co-sponsored by the Junior Women's Club and Watertown Recreation. Attendance was slower than in past years. Activities included milk and cookies, photos with Santa, a raffle, face painting, and make-and-take crafts.
- The Pearl Harbor Memorial Service took place on Sunday, December 7th at the Pearl Harbor Memorial Bridge in Oakville. The Recreation Department supported the Watertown–Oakville Veterans' Council with event logistics.

- Christmas Break Activities included the Splish Splash Pool Party held on Tuesday, December 30th at the Watertown High School Pool for all Watertown residents. Discounted coupons for Glazey Days, Laser Tag, Bowling, and Roller Magic were also offered.
- Children were invited to write letters to Santa and drop them off in Santa's mailbox at Town Hall. Each letter received a personal response from Santa.
- A Fall Coloring Contest was sponsored with 12 entries from children in Pre-K through 5th grade. Winners from each category received a prize bag filled with goodies.
- Wreaths Across America took place at the Old Burial Grounds on Main Street. The Parks & Recreation Department assisted the Trumbull-Porter Chapter of the daughters of the American Revolution, the Watertown-Oakville Veterans' Council, and the Waterbury Veterans' Council with event logistics.
- Open Ice Skating at Taft is held every Sunday from 4:00–5:00 PM. This Parks & Recreation-sponsored program continues to welcome many participants each weekend.
- Happy 13th Anniversary to the Shamrock Shuffle! The race committee is actively working together to make this year's event even better. Race Date: Saturday, March 14, 2026

Social Services:

- Food drives were hosted by Swift Middle School and Click Bond
- Labonne's donated 54 turkeys for Christmas
- Continued to receive generous amounts of food donations from the community
- Assisted seven families with heating assistance
- Overwhelmed by the outpouring of community support and food donations throughout the holiday season
- Continue to set up energy assistance appointments

Senior Center:

Reporting for December 1- 31, 2025

- **(7) New FASC Members** came on board between December 1 - 31, 2025.
- **(83) Seniors** enjoyed the **Annual Watertown Police Benevolent Association Luncheon held** at Sunset Grille on December 3.
- **(21) Seniors** attended a **Bus Trip to the Governor's Mansion Holiday Tour in West Hartford and enjoyed lunch at San Marino Restaurant in Waterbury** on December 5.
- **(20) Seniors** attended a **Bus Trip to the Aqua Turf Club in Southington to enjoy a Family Style Dinner and Show of the "Holiday Classics with the Cartells"** on December 9.
- **(3) Seniors** attended the **Reflexology Session (25 Minutes)** on December 9 which is private pay.
- **(8) Seniors** enjoyed a **FREE Zumba Class by instructor "Cookie" Cuqui offered by Oak Street Health** of Waterbury on December 9.

- **(8)** Seniors gave their time and talents to **Trim the FASC Tree** while enjoying hot chocolate and pizza (donated by Martino's) on December 9.
- **(6)** Members of the **FASC Wii Bowling Team** competed in the **Statewide Individual Tournament in Bristol** on December 11.
- **(20)** Seniors attended a **Bus Trip to Boscov's in Meriden and lunch at Paul Gregory's in Southington** on December 12.
- **(7)** Seniors took advantage of the **FREE Blood Pressure Clinic** offered by **NCE Home Care** on December 16.
- **(83)** Seniors attended the **FASC Holiday Party** featuring caroling from the Swift Middle School students, a visit from Santa, and a delicious lunch along with live music of the Boogie Boys on December 19.
- **(31)** Seniors attended a **Bus Trip to Kaynor Tech Café** on December 22.
- The FASC Book Club continues to meet on the fourth Tuesday of the month. The Book Club discussed **A True Story of a Christmas Miracle** written by Joanne Huist Smith on December 23.
- **(63)** Energy Assistance Applications have been completed to date.
- Social Service referrals continue to increase.

Planned Activities for January 2026

- **Sound Meditation on 1-9**
- **Lower Your Electric Bill on 1-13**
- **Blood Pressure Clinic 1-20**
- **Lithuanian Luncheon on 1-23**
- **Book Club 1-27**
- **Wii Bowling Match with Rocky Hill on 1-28**

Please join us in welcoming Patsy Bartoli to our organization!

Patsy has been a proud resident of Watertown since 2000 and is married with three children. He is an Army veteran. He graduated from Sacred Heart High School and UConn. Patsy brings with him an impressive 25 years of services as a State Firefighter, along with a strong commitment to public service and teamwork.

Patsy has been with us since early December and has shared how excited he is to be part of our team. We're equally excited to have him on board and look forward to the experience and dedication he brings.

TOWN OF WATERTOWN



61 ECHO LAKE ROAD
WATERTOWN, CT 06795
Telephone 860-945-5230
www.watertownct.org

CONNECTICUT

Office of the Town Clerk

January 9, 2025
Monthly Departmental Report

Town Clerk's Office

December 2025 reporting:

304 Land Records Recorded
took in \$34,791.68 in town conveyance tax (inc. 2 residential sales over \$800k)
4 Maps Recorded
7 Property Foreclosure Registrations and De-Registrations
25 Sports Licenses (Hunting, Fishing licenses and permits)
0 Cigarette Dealer License Applications
10 Notary Commissions
1 Trade Name Recordings
14 Burial Permits
6 Cremation Permits
1,785 Land Record Copies, plus 32 large & regular size map copies
21 Certified Land Record/Map Copies
0 Scan fee collection
11 Dog Licenses
4 Marriage Licenses
0 Military Discharge Recordings
86 Vital Record Certified Copies

Project Progress:

*Trade Names – uploaded 2025 Trade Name certificates filed into new state portal
*Meeting minutes scanning project update - fully loaded and on the website:
Park & Rec from 1955 to present, Town Council 1961 to present, Board of Assessment Appeals
1996 to present
*Continuation of inspection of old land record books; repair of any tattered pages

Respectfully submitted,
Lisa Dalton, MCTC Watertown Town Clerk